



BPAA SICK LEAVE BUY BACK

Effective the 2016 - 2017 school year, BPAA employees shall be eligible to participate in the Sick Leave Buy Back Program.

- For the 2016 - 2017 school year, BPAA employees may be eligible to buy back up to four (4) days of unused sick time.
- BPAA employees will be compensated at eighty percent (80%) of their daily rate, minus applicable taxes.

Eligibility shall be based on an employee's attendance from the previous school year and the following criteria:

- Employee must have worked the full assigned fiscal/work calendar year;
- Employee must not have used more than three (3) days of sick leave during the previous school year; and,
- Employee must have a minimum of twenty-five (25) accumulated sick leave days remaining **AFTER** the payment for unused sick leave.

For additional information on the Sick Leave Buy Program, including eligibility and processing, please visit: <http://www.broward.k12.fl.us/hris/sickbuybank.html>.

The Sick Leave Buy Back window for eligible employee requests for the school year is available each year during the month of August.

The program is automated and accessible via [Employee Self Service \(ESS\)](#).

Questions regarding Sick Leave Buy Back can be emailed to the Sick Leave Buy Back CAB Conference at sickleavebuyback@browardschools.com.